

THANK YOU FOR VOLUNTEERING!

Our simple online process makes it easy to help our students and schools.

1

APPLY ONLINE



Complete the online volunteer application.

Select the school(s) where you'd like to volunteer.

SCAN TO APPLY



or visit:

[https://www.applitrack.com/
jordandistrict/onlineapp/](https://www.applitrack.com/jordandistrict/onlineapp/)

2

SCHOOL REVIEW



Your selected school will review your application and determine if your role requires supervised or unsupervised access to students.

3

HR REVIEW



Human Resources will review your application.

If your role includes **unsupervised access**, you must:

- Watch the Code of Conduct video
- Electronically sign to acknowledge you have read and understand it

If you already have an approved background check on file, no additional fingerprinting may be required.

4

FINGERPRINTING (IF REQUIRED)



If fingerprinting is required:

- You will receive instructions to schedule an appointment
- Attend your appointment with a valid photo ID
- HR will process your background check once results are received

5

YOU'RE APPROVED!



Once your application has been approved:

- You will receive a notification through Frontline
- Your school will also be notified

You may begin volunteering after receiving your approval.



SUPERVISED ACCESS: You will always be supervised by school staff.

UNSUPERVISED ACCESS: You may be alone with students or supervise students without a district employee present.



APPLICATIONS MUST BE COMPLETED ANNUALLY

All volunteer applications must be renewed every school year.

QUESTIONS?

We're here to help!

801-567-8150

backgrounds@jordandistrict.org

Thank you for supporting our students and schools!